

Dear Neighbour

You may not be aware that there was a disturbance

On \_\_\_\_\_ (date), at

about \_\_\_\_\_ (time)

Possibly caused by:

TV too loud     Washing machine     People shouting

Dog barking     Door(s) slamming     Music too loud

Other \_\_\_\_\_ behaviour

Which meant I could not \_\_\_\_\_ e.g.  
sleep/watch TV

I wanted to make you aware of the effect that this is having on me/my family. I hope the situation can be avoided in the future so that we can all enjoy living in our homes.

Thank you for your help

